

Continuous Internal Evaluation (CIE) Mechanism

Examination committee has laid well define guidelines:

Internal Examination:

- **Effective Communication:** Open channels of communication are established to ensure that students, educators, and stakeholders are well-informed about assessment objectives and expectations. Regular updates and information dissemination contribute to a shared understanding of the assessment process.
- **Equity and Consistency:** The institution ensures that all students are treated fairly and equitably during assessment procedures. Consistency in assessment practices across different student groups guarantees that each student is evaluated under the same standards.
- **Information Accessibility:** Assessment schedules, grading criteria, and results are made easily accessible to students. This transparency allows students to track their progress, understand their strengths and areas for improvement, and make informed decisions about their learning strategies.
- **Grievance Mechanisms:** Robust mechanisms are in place to address any grievances, challenges, or issues related to evaluation. Students are encouraged to voice their concerns, and the college promptly addresses these matters to ensure a supportive learning environment.

Internal Exam Reforms (CIE- 2021-22): Exam reforms in the academic year 2021-2022 have brought significant changes. Undergraduate courses now feature 2 unit tests and 2 home assignments each semester. Final-year UG students are prepared for their final exams through preliminary examinations. These adjustments aim to enhance assessment methods and better equip students for their future academic challenges.

University Examinations:

The commitment to transparency extends beyond internal assessments to university-level examinations, where the institution takes significant measures to uphold integrity and fairness. First year exams are conducted by the college and assessment is done by the faculty, whereas second year exams and third year exams are conducted by the University and assessment is done at CAP centre. In year 22-23 second year exams were conducted by the college and assessment was done as of first year.

Institution-conducted first-year exams uphold rigorous confidentiality under the Exam Committee. University-issued question papers are delivered via SRPD, ensuring utmost secrecy. This meticulous approach guarantees the integrity of assessment processes, affirming a commitment to fair and secure evaluations.

- **Appointment of Supervisors:** Senior and junior supervisors are appointed through a meticulous process that ensures adherence to the university's code of conduct for examination. This guarantees that examinations are conducted with the utmost integrity.

- **Exam Committee Support:** The exam committee actively engages in addressing grievances related to exam receipt problems and subject changes. Especially during the challenges posed by the COVID-19 pandemic, the college has been instrumental in guiding students through various difficulties.

- **Teacher Support and Involvement:** Teachers play a vital role in upholding transparency by assisting students in overcoming challenges, providing guidance on grievance procedures, and boosting students' morale during trying times.

- **Internal and Flying Squads:** The institution deploys an internal squad appointed by the principal and a flying squad from the university to ensure the smooth conduct of examinations. This rigorous oversight minimizes the chances of malpractices and promotes transparency.

- **Student Empowerment:** Students are empowered to bring forward any concerns related to paper assessment problems. The institution assists them in lodging complaints with the university, ensuring that students' issues are effectively addressed.